

LIFT OPERATOR

1. Operate lift machinery to transport passengers and goods between floors.
2. Greet customers/clients and assist them in getting on and off the lift.
3. Identify and report any unusual problems or hazardous conditions to ensure the public's safety
4. Ensure the lift maintains a safe and clean environment.
5. Be familiar with all policies, procedures and rules regarding operating lift
6. Perform regular maintenance checks on the lift machinery.
7. Report any maintenance issues to the supervisor.
8. Follow all safety protocols as set forth by the premises/campus.
9. Update logbooks and maintain accurate records of lift operations.
10. Perform daily pre-operation inspections and post-operation shutdown procedures
11. Looking for counterfeit tickets or passes.
12. Providing an orderly, pleasant, and clean environment which provides for easy loading and unloading.
13. Testing all command switches, (starts, stops, slows, fasts) before operation to the public.